

To Be Approved by Full Board on June 11, 2009

**Region VI Workforce Investment Board
Meeting Minutes (Full Board)
Thursday, March 12, 2009**

Fairmont Holiday Inn

Business Meeting

- The meeting was called to order by Kathy Wagner, Chair at 10:40am.
- Sign in sheets used to track Member attendance
- Proxy
 - Jennifer Weist for Blair Montgomery
 - Phil Leinbach for Mike Bombard

Approval of Minutes

- Steve Cook made a motion, seconded by Jerry Regan, to accept the minutes of the December 11, 2008 meeting. Motion Carried

Old Business

- Cam Matheny, Matheny Leport & Pauley PLLC provided an overview of his report from a recent Internal Audit. No findings.

New Business

- The Region VI Workforce Investment Board office is moving today. The new address: 17 Middletown Road, Whitehall, WV 26554. Telephone numbers will remain the same. Email addresses will change and members will be notified electronically.
- Barbara DeMary explained the need to transfer money across funding streams. Jan Derry made a motion, seconded by Jerry Regan, to transfer 20% of funds from dislocated worker to adult. Motion carried.
- Mike Callen, One Stop Committee Chair, recommended via formal motion, seconded by Bernie Fazzini, that:
 - The Morgantown & Elkins One Stops be recertified,
 - Defer decision on Fairmont until site selected and reviewed,
 - Recertify, provisionally, the Clarksburg One Stop, subject to the Board's approval of a Transition Plan to bring the building into ADA Compliance. The plan must be submitted within six months.

Motion carried with Lori Turner, Vickie Vance and Claudia George abstaining.

- Contract extensions recommended by Barbara DeMary include:
 - HRDF's On-The-Job Training (OJT)

- HRDF's Out-Of-School Youth
- RESA VII's In-School Youth
- Conley CPA
- WorkForce West Virginia's Case Management

Motion made by Jerry Ragan, seconded by Bernie Fazinni, to approval recommended extensions. Motion carried with Phil Leinbach, Lori Turner, Vickie Vance and Claudia George abstaining.

- A motion to appoint Memori Dobbs, Job Corps, to the Youth Council was made by Jerry Ragen and seconded by Phil Leinbach. Motion carried.

Executive Director's Report

- Information provided for March 5th WIB Directors' Meeting – notes were made available for review.
- Update on March 24th Dislocated Worker Community Resource Fair at Pierpont Community & Technical College.
- Discussion of American Recovery and Reinvestment Act (ARRA) of 2009 – Provided guidance letter # 13-08.
- Provided information on 2009 Program Year Performance. Region VI is meeting all performance measures.
- Business Plan Update – will be on website for 30 day public comment by early June.

Staff Reports

- Rapid Response & Financial Report handouts
- Financial statements available for review

Public Comment: none

Next Full Board Meeting-Thursday, June 11, 2009

Board Member Approval: _____

Katherine D. Wagner

Date: _____

6/11/09