MEMORANDUM

**TO:** Region VI WIBBoard Members

**FROM:** Barbara DeMary, Executive Director

**SUBJECT:** Full Board Meeting

**DATE:** December 10, 2012

The next scheduled meeting will be held Thursday, December 13, 2012, 10:30 amat the Clarion Inn in Fairmont, WV.

If you are unable to attend, please call 304-368-9530 to name a Proxy or email bdemary@region6wv.org.

I look forward to seeing you at the December 13, 2012 meeting.

ENCLOSURE: Agenda for December 13, 2012