

TO BE APPROVED BY EXECUTIVE BOARD ON July 14, 2011

**REGION VI  
WORKFORCE INVESTMENT BOARD  
EXECUTIVE BOARD  
MEETING MINUTES  
May 12, 2011**

**Meeting was called to order at 10:30 a.m. by Vice Chair, Mike Callen.**

**WELCOME/ROLL CALL:**

The sign-in sheet was used in lieu of roll call. Members present George Marshall, Phil Leinbach, Mike Callen, Bernie Fazzini and Judy Pratt.

WIB Staff present were Barbara DeMary and Debbie Myers.

**INFORMATION PROVIDED TO EACH MEMBER PRESENT:**

May 12, 2011 Agenda

February 10, 2011 Region VI WIB Executive Board Meeting Minutes

Region VI WIB Analysis of Budgeted Expenses April 30, 2011

One-Stop Monthly Activity Reports for April 2011. – Clarksburg, Elkins, Fairmont and Morgantown

**APPROVAL OF MINUTES:**

George Marshall moved to approve the minutes for the February 10, 2011 Executive Board Meeting. Motion seconded by Judy Pratt. **Motion passed**

**OLD BUSINESS:**

Workforce Investment Act 2011 Allocations (Update): The State received the allocations on May 11, 2011 therefore the Regions have not received the allocation numbers thus far. We may not receive any thing until June since the financial person in Charleston has left. The State received a 10% cut, DOL will give 5% directly to the regions through different grant opportunities.

WV Division of Rehab Grant: Region VI WIB obtained the new grant with Division of Rehab Services in the amount of \$167,099.00. With this new grant Region VI will be working with at-risk youth, incarcerated youth and disabled veterans.

DHHR OJT Grant (Update): Amy Hall and Barbara are working on the budget for this particular grant. The budget is almost \$160,000.00. It will be finished within the next day. Region VI will hire Teresa Nestor as a case manager through a temporary agency. She has worked with DHHR for many years. We are projected to receive 300 referrals and place 100 participants. The grant will start July 1, 2011.

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DHHR Summer Youth Employment Grant (Update): The budget for this grant was approved. Region VI will be awarded over \$400,000.00 for this grant to serve youth in within the 13 counties.

Mollohan Grant Award for BIKISI: Region VI was awarded \$4,680.00 to help with four extra youth in Taylor County. They will participate in the BIKISI program as part of the dropout prevention program in Taylor County.

### **NEW BUSINESS:**

Labor Market/Unemployment Rates: The unemployment rate is 9.7%. Labor market information can be obtained on the workforcev.org website.

Youth Council Nomination: Barbara informed the Executive board that the Youth Council needed to fill a vacancy for the HUD position. She asked the Executive Board to vote on Gene Ochsendorf from Youth Build in Elkins to represent HUD on the Youth Council. George Marshall made the motion to accept Gene Ochsendorf and Bernie seconded the motion. Motion passed.

Procedure for future Grant Applications: A process will be set in place for the LEO's to give approval on obtaining future grants. If a meeting is not feasible for the LEO's to get together to discuss a grant approval then the officers will meet to discuss the grant.

### **EXECUTIVE DIRECTOR REPORT:**

Barbara DeMary reported to the Board on the following items:

- Gave an update on the State WIB Director's Meetings and Workforce Investment Council (WIC) Meetings
- WorkKeys (Update): Region VI is working with Mylan. MTEC has graciously accepted to let us use their computers to administer the test. We are waiting for the State to turn everything over to us.
- PY 11 Region VI Business Plan Modifications: The business plan is located on the Region VI website for all to view.
- The Plan for 2011-12 Contract approvals and amounts will be given in June at the Full Board meeting
- One-Stop Monthly Activity Reports for the Month of April 2011 are enclosed in each member's binder.

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**STAFF REPORTS:**

Barbara mentioned that the most recent financial statement was available for review by those present. She then explained that the Analysis of Budgeted Expenses Report, found in Members folders was for period ending April 30, 2011.

Debbie Myers reported that no changes have occurred to the PY10 Rapid Response Activity Report since the last meeting.

**PUBLIC COMMENT:**

none

**ADJOURNMENT:**

Mike Callen moved to adjourn the meeting. **Motion passed** and meeting was adjourned at 12:00 pm.

**Board Member Approval:**

Mike Callen

**Date:**

8/11/11