

**REGION VI
WORKFORCE INVESTMENT BOARD
EXECUTIVE BOARD
MEETING MINUTES
April 9, 2009**

Meeting was called to order at 10:40 a.m. by Chair, Kathy Wagner.

WELCOME/ROLL CALL:

The sign-in sheet was used in lieu of roll call. Members present were Kathy Wagner, Jerry Ragen, Allen Wilson, George Marshall, Judy R. Pratt, Phil Leinbach, Bernie Fazzini, Hollis Vance, Mike Callen and Jan Derry

Non-board members present were Vickie Vance from WORKFORCE West Virginia Center.

WIB Staff present were Barbara DeMary and Maria Larry.

INFORMATION PROVIDED TO EACH MEMBER PRESENT:

April 9, 2009 Agenda
February 12, 2009 Region VI WIB Executive Board Meeting Minutes
Listing of D.W. ITA Participants 7/1/08 – 4/2/09
Executive Directors Report
Stimulus Funds Statewide Budget Breakdown
Rapid Response Activity Report PY08
Region VI WIB Analysis of Budgeted Expenses March 2009
Region VI WIB 2009 Approved Service Providers List effective 3/20/09

APPROVAL OF MINUTES:

Jerry Ragen moved to approve the minutes for the February 12, 2009 Executive Board Meeting. Motion seconded by George Marshall. **Motion passed**

OLD BUSINESS:

Barbara gave an update on the request to transfer 20% of DW Funds into Adult Funds. Since the number of Dislocated Workers increased during the months of February and March and the Region VI received additional Adult Funding under the Stimulus Grant, it was decided not to ask for the 20% Transfer.

EXECUTIVE DIRECTOR REPORT:

Barbara DeMary reported to the Board on the following items:

Gave the Board and overview of the Virtual Job Fair Pilot to be held Mid-May for a span of 2 or 3 days. The Business Service Team will help in finding a

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variety of employers interested in posting openings on the site. Barbara asked to include the Career and Technical Centers in finding interested employers.

- Reported that due to the addition of the Stimulus Funds and the New Summer Youth Program, Region VI will need to revise the Business Plan. An extension will be given by the State and we should hear something as early as next week regarding the extension.
- Summer Youth (Stimulus Package) Update – It was decided at the last Full Board Meeting to use the current youth contractors with guidance from the LEO Board to operate the Summer Youth Program.
- An update was given on Workforce Investment Council (WIC) Meeting held on April 6, 2009 in Charleston. The Governor has appointed 3 people from our region to the WIC Board.
- Each member was given a copy of the 2008 Stimulus Planning Budget handout. General discussion followed regarding the upcoming Summer Youth Program.
- Barbara gave a brief overview of the new Statewide Drawdown Policy effective April 1, 2009.

STAFF REPORTS:

Barbara informed Board Members that an updated Rapid Response Report for PY08 could be found in their folders

Maria Larry mentioned that the most recent financial statement was available for review by those present. She then explained that the Analysis of Budgeted Expenses Report, found in Members folders was for the month ending March 31, 2009.

NEW BUSINESS:

Barbara DeMary covered the new Stimulus Funds in her Executive Directors report, but added that the Dept of Labor has set aside a huge chunk of the stimulus funds to perform monitoring of the program.

PUBLIC COMMENT:

Jan Derry reported to the board about her recent site visit to the Clarksburg One Stop. She indicated that some improvements were needed to the site and that she and her husband had made recommendations for temporary fixes. Many of the problems with the building can be fixed. She will send a report to Barbara.

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ADJOURNMENT:

Jerry Ragen moved to adjourn the meeting. Motion seconded by George Marshall.
Motion passed and meeting was adjourned at 11:40 am.

Board Member Approval:

Katherine O'Wagner

Date:

5/14/09