

TO BE APPROVED BY EXECUTIVE BOARD ON April 9, 2009

**REGION VI
WORKFORCE INVESTMENT BOARD
EXECUTIVE BOARD
MEETING MINUTES
February 12, 2009**

Meeting was called to order at 10:32 a.m. by Chair, Kathy Wagner.

WELCOME/ROLL CALL:

The sign-in sheet was used in lieu of roll call. Members present were Kathy Wagner, Mike Callen, Jan Derry, Rich Eddy, George Marshall, Judy Pratt, Jerry Ragen, and Bernie Fazzini.

Attending as a proxy were Vickie Vance for Hollis Vance, and Jerry Ragen for Claudia George.

Non-board members present were Mary Spellman from Fairmont WORKFORCE West Virginia Center.

WIB Staff present were Barbara DeMary and Maria Larry.

INFORMATION PROVIDED TO EACH MEMBER PRESENT:

February 12, 2009 Agenda

January 8, 2009 Region VI WIB Executive Board Meeting Minutes

Rapid Response Activity Report PY08

Region VI WIB Analysis of Budgeted Expenses January 2009

Executive Director's Report

Clarksburg, Elkins, Fairmont, & Morgantown One-Stop Activity Reports Sept. 2008

APPROVAL OF MINUTES:

George Marshall moved to approve the minutes for the January 8, 2009 Executive Board Meeting. Motion seconded by Jan Derry. **Motion passed**

OLD BUSINESS:

The One-Stop Certification Committee met before the board meeting to discuss which committee members will actually visit each of the One-Stops during their next respective partner meetings. Mike Callen explained the One-Stop certification process. The One-Stop Certification Committee will make their recommendations to the full board during the March full board meeting. Re-certification is good for 2 years.

The Internal Audit has not been received yet. Barbara received notification from Matheny, Leport and Pauley regarding a 990 extension. A final report will be ready for the March full board meeting.

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Barbara asked the Executive Board to consider a 20% Transfer of Dislocated Worker funds into Adult. She indicated that there are 34 adults on the current wait list – that may not be funded this program year due to the lack of adult funds. She asked that the Executive Board make a recommendation to the full board at the March meeting. Judy Pratt moved to approve the 20% Transfer from Dislocated Worker Funds to Adult Funds. Motion seconded by George Marshall. **Motion passed**

Rich Eddy indicated that the mining industry has a freeze on all hiring. Consol Mine # 84 has posted a WARN notice in the state of Pennsylvania.

EXECUTIVE DIRECTOR REPORT:

Barbara DeMary reported to the Board on the following items:

- Updated the Board of the most current State Level Meetings. Interagency Collaborative Team (ICT) was held on January 22, 2009. Workforce Investment Council (WIC) did not host a meeting in January. A statewide WIB Director's meeting was held via teleconference on February 5, 2009. (Notes from the meetings were available for review.)
- Performance Update – No final performance report is available yet. The preliminary report shows Region VI meeting the performance. She cautioned the board that future Dislocated Worker performance reports will be taking a hit because of lost wages over the past couple of months.
- Summer Youth (Stimulus Package) – She reported that as part of the President's stimulus package, Summer Youth Funds will be available to the regions. Concerned over finding appropriate work-sites and supervision for the program. The program serves up the age of 24 and Region VI will be coordinating along with the current youth program providers.
- Rapid Response Grant Application – Region VI will receive an additional \$10,000 from Ron Radcliffe's office to help fund a staff person to assist with all Rapid Response activities/ D.W. functions.
- Referenced the One-Stop Monthly Activity Reports for each of the four One-Stops.

STAFF REPORTS:

Barbara informed Board Members that an updated Rapid Response Report for PY08 could be found in their folders. She reported to the board that there have been almost 1,000 lay-offs since last meeting with a large percentage of those individuals eligible for

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TAA. Those individuals who are TAA eligible will not be using Region VI D.W. funds. Because of this, Region VI D.W. Obligations are low.

Maria Larry mentioned that the most recent financial statement was available for review by those present. She then explained that the Analysis of Budgeted Expenses Report, found in Members folders was for the month ending January 31, 2009.

Maria Larry also mentioned that the most recent Approved Provider's List is missing several programs from last year. She cannot approve the programs until they are entered into the MACC with the most current performance information. Students will not be referred to programs that have not been approved in the MACC first.

NEW BUSINESS:

Maria Larry mentioned that the most recent Approved Provider's List is missing several programs from last year. She cannot approve the programs until they are entered into the MACC with the most current performance information. Students will not be referred to programs that have not been approved in the MACC first.

Bernie Fazzini reported on the most recent Aerospace Summit. He indicated that a team will be put together to pursue grant money that may be available.

Precision Coil Update – Make aluminum products from big rolls of aluminum bought overseas.

PUBLIC COMMENT:

None

ADJOURNMENT:

George Marshall moved to adjourn the meeting. Motion seconded by Jerry Ragen.
Motion passed and meeting was adjourned at 11:25 am.

Board Member Approval:

Katherine O'Wagner

Date:

4/9/09